

## **EH&S Committee 6 Meeting**

**CMU 065**

**May 20, 2010 3:00 p.m.**

Minutes by Sherri Huber

Present: Tracy Harvey (Chair) - Chemistry, Brenda Banks – Music, Sherri Huber - LLC, Robert Blum – Dean’s Office, John Martin - Art, Doug Mathews - Music, Ron Maxell - Physics, Heidi Tilghman - Germanics, Beverly Wessel – Philosophy, Doug Will - CENPA

Stuart Cordts – EH&S representative

Guests: Hollye Keister and Laura Phillips from Burke Museum

I. Called to order by Tracy Harvey at 3:04 p.m.  
Minutes from April 22, 2010 meeting were approved via email.  
Tracy reported that incident 2010-03-15 was completed. Will email updated accident/incident report to group for verification.

II. Reviewed Accident/Incident reports  
2010-04-005 > reviewed, no further action necessary  
2010-04-009 >incomplete, needs corrective action  
2010-04-035 >incomplete, needs corrective action  
2010-04-066 > incomplete, needs corrective action  
2010-04-070 > reviewed, no further action necessary  
2010-04-073 > reviewed, no further action necessary  
2010-04-076> reviewed, no further action necessary  
2010-04-077> incomplete, needs corrective action  
2010-04-078> incomplete, needs corrective action  
2010-04-085> reviewed, no further action necessary  
2010-04-089> reviewed, no further action necessary  
2010-03-145> reviewed, no further action necessary  
2010-03-146> reviewed, no further action necessary  
2010-03-147> reviewed, no further action necessary  
2010-03-148> reviewed, no further action necessary  
2010-03-149> reviewed, no further action necessary  
2010-03-150> reviewed, no further action necessary  
2010-03-151> reviewed, no further action necessary  
2010-03-152> reviewed, no further action necessary  
2010-03-153> reviewed, no further action necessary  
2010-03-154> reviewed, no further action necessary

Note: Reports 145 thru 154 plus 2010-04-005 refer to same incident at the Burke Museum. Hollye Keister and Laura Phillips, employees at the Museum, believe that the to the situation was not handled appropriately by UW. The committee recommended that Hollye and Laura meet with Denis Sapriro of EH&S to review how the incident was handled and report back to the committee. The committee is not able to comment on how UW handled situation, as all of facts are not known by this committee. Laura was concerned that letter she attached to accident/incident report was not automatically forwarded with accident/incident report to committee, and questions whether there is a hole in the accident/incident reporting system. Tracy was sent the letter via email from Joseph Kwok as a separate document.

III. Adjourned and tabled  
Remaining items on agenda tabled until next meeting. Meeting adjourned at 4:10pm